

Baxter Memorial Library Trustee Meeting

July 13, 2026, 6pm

Attendance: Rebeckah, Dee, Finnie, Shana

6:10-6:56pm

AGENDA

1. Approve Minutes from June 2026 - approved

2. Review and Sign Warrants (Warrant #2122)

- 5 checks: Brodart (\$255.63), EC Fiber (\$119.16), J Trimpi Woodworking (\$267.30), Priority Express (\$131.50), S. Hickman (\$1155.57)

3. Review Financials

- All looks good, very accurate budget.
- We lost a lot on investments - is Emma still able to help with the investment account?
- Overall did well on donations, fundraising, and interest. A little low on grant income - Shana looking into the total.
- Fundraising - we did less in income - would be interesting to look at hours or events run vs income...fundraising schedule for new fiscal year?

4. Librarian's Report and Updates

- June stats way up - visits, check outs, program attendance all up!
- Summer reading kick off went very well
- Summer programming attendance down - possibly due to summer camp competition?
- Biblio - 18 users, 91 videos for the year. This feels low. We will go ahead with one more year subscription and see if numbers pick up and relook next year.
- September 16&17 - Sub librarian for Shana to go to a conference. Approved to pay sub hours \$30/hr
- Shana vacation December 13-31 (we will need volunteers to cover some of the shifts)

5. Public Comment

- No public comment

6. New Business:

Old Home Day: August 8th (Saturday) - we don't need a volunteer for that Saturday - Shana will cover (Finnie cancelled Teresa - can she cover the game booth instead?). We need an activity for the old home day - Finnie can put together a game.

August 8th - small town, bug freedom (choose a thematic book to Freedom). We need to confirm how long the event is to determine how many volunteers we would need.

Rest Stop Bake Sale debrief - Maureen and Mas ran the booth - we will wait to next meeting to debrief

Replacement tree conversation needs to be had - follow up with MW on the update when we have one? We need to continue the conversation for a plan...

The Trustees of Baxter Memorial generally meet on the second Monday of each month at 6:00 PM. The next meeting will be held at the library on Monday, July 13, 2026 at 6:00 PM. Trustees meetings are open, and the public is welcome to attend, either in person or over Zoom. To participate via Zoom, click on the link below. Please email sharonbaxterlibrary@gmail.com with any questions.

Join Zoom Meeting

<https://us06web.zoom.us/j/2871346450?pwd=NLSSoZExob05OTZDkrx2XK4g1U8xnX.1&omn=84432755740>

Meeting ID: 287 134 6450

Passcode: LIBRARY

DRAFT