

## **Baxter Library Trustees Meeting Minutes: April 18, 2024**

In attendance: Rebekah Bakos-Kallgren, Finnie Trimpi, Emma Basham, Shana Hickman, Judy Moore

Judy presented community survey - trustees edited. Shana will put into a google doc and distribute

Emma talked to Nicola - for the building survey we have to get two bids for anything that is between 1k-5k. If it is more than 5K you need 3 bids

Judy already got 1 survey bid from Rob Townsend (American Engineering) - \$3500-4000  
Emma will follow up to get another survey bid - TBD

Emma talked to Will Davis - currently the well at the school is at capacity, but because there hasn't been any work on the well for a long time and modern technologies are such that that work option could be researched. The school is not planning to do anything with the well for their expansion but it is not out of the question to have further discussion about the well

The library should be part of the municipal building conversation

Security and entrance access could be limited to just the library (library expansion joining with the school expansion)

Rebekah was at the school expansion meeting - someone was concerned about the size of the school library and questioned why because of the proximity to the town library

Emma would like to write a letter on behalf of the library trustees in support of the school expansion - we all agreed that we were comfortable. Emma will check with Nicola and Will about whether or not that is "allowed"

Emma asked Rebekah to write a tiny blurb of her outtake of the meeting and review with Nicola and Will to see if it is advisable to post a letter of support.

Next steps: where are we going to go after we gather the community survey data?

We will develop a plan

\*eclipse day proved that the library septic may be an active situation? The septic and well are going to be an issue now OR in the future...so we will have to be really strategic in our planning around water in and out.

The town doesn't really have plans to do anything about town water and septic in the near future.

6:45pm -

Approved minutes

Reviewed and signed the warrants

Reviewed Financial Report (remaining balance from anonymous grant and moved to the earned grant line for this month) - reference what Deb wrote - we read and approved (copy and paste from her email)

Librarian Report:

Checkouts about the same, visits way up - likely to do with game day

Living joyfully had two very happy participants

Chatty Crafters moving to Thursday to see if it gets better participation

Story time - some weeks have 0 - this week we had 2!!

Upcoming:

3rd living joyfully workshop

Community poetry night

Updates:

Eclipse day - 90 people came for bathroom and eclipse glasses - ran out around 1:30ish?

Donated children's book - very nice condition - we gave to the school, whatever they don't sell they will donate back to us for our sale

Resource binder coming along

Emerson will play for PB&B sale - last year we paid \$75 (all we had left)

New Business:

Plant Book and Bake Sale - May 18th - 9am - 2pm (kids activity 11-1)

We moved May's meeting to the 9th so that we have a bit more lead time prior to the sale

Tents: Emma emailed Mary Stoddard about food shelf tents

Ask Sarah Pfeifer about fire department set up on Wednesday or Thursday

Small pop up tents - Emma may have one from work? Rebecka may have one? Finnie can ask Artistree, Laura can get 2 - we need a total of: 5 pop ups - we would need 7 if we scrap the big tent. Emma emailed Laura to source the food shelf tent

Tarps - cover set up the night before

Shana confirmed with John Walsh to pick up whatever doesn't sell

Can we get SES 5th grade to come help bring books up from the basement? - Shana will email Keenan

Baked goods - Finnie to email the volunteer list - PLEASE bake as much of anything! Board members bake. Encourage pies. PLEASE REPLY so we know what we have coming

Shana will check box inventory

Plants - starts and houseplants - Shana will be incharge of soliciting plants. Rebecka will see if local nurseries/farmers will donate

Make signs - May 9th meeting to decide and designate sign information (Will?)

Craft table - make pots and plant a bean, paint a flower pot, make a seed bomb (Finnie will research) - kids activity 11-1

Petty cash - get wednesday/thursday - Rebekah will do (\$50)

Books are by donations, plants and baked goods are priced accordingly. Plants are labeled with post its, baked goods are marked on box or with an index card

Raffle tickets - Shana has a new roll - for quilt to be raffled in December

Lunch, drinks and water for volunteers - Karen or Laura - Emma emailed

Hang the banner on the town green - Will? (we have permission)

Sandwich Boards - Rebekah and Chelsea will design and source - signs should be ready and posted the week of.

Other business:

Emma emailed Kit and Sandy to request board member binders to get to Finnie and Rebecka

Meeting ended at 8pm

Notes taken by Finnie Trimpi