

**Agenda**  
**Baxter Memorial Library**  
**Board of Trustees Meeting**  
**Tuesday, March 15, 2016**  
**6:30 p.m.**

1. Approve minutes for the October 20, 2015 regular meeting and the December 3, 2015 special budget meeting (there were no meetings in September or November).
2. Approve minutes for the January 5, 2016 special personnel meeting, January 19, 2016 regular meeting, February 2, 2016 special personnel meeting, and the February 16, 2016 regular meeting.
3. Public comment
4. Welcome and orientation for new trustees; election of board officers
5. Financials Report
6. Librarian's Report/Librarian's needs
7. Old business:  
    Town/library letter update  
    Bylaws/Policies/Operating manual  
    Building issues: Exterior lights, heat, back fence, broken window  
    Exterior book return box  
    Basement/book sale
8. New business:  
    Librarian iPad  
    Open House to Welcome Librarian  
    Library interior layout plans